

## Scanteak Co., Ltd. 2021 Annual Shareholders' Meeting Notice

The Company is scheduled to convene its 2021 general shareholders' meeting at 9 a.m. on June 22, 2021 (Tuesday) at No. 69, Dinghu 1st St., Guishan Dist., Taoyuan City 333, Taiwan (R.O.C.)(the Company's meeting room). The meeting agenda is as follows: (I)Announcements: 1. The annual operating report for 2020. 2. Audit Committee's Review Report on the 2020 Financial Statements 3. Summary of Employees' Compensation and Directors' Remuneration for 2020. 4. Report on the Second Secured Convertible Bond. (II) Proposals: 1. Adoption of the Company's 2020 Business Report and Financial Statements. 2. The Company's 2020 Profit Allocation. (III) Discussions and Elections: 1. By-election of the Company's independent director.2. Removal of the non-compete restrictions for the newly-appointed independent director. (IV) Extempore Motions

- I. The Company's 2020 profit allocation has been drafted by the Board of Directors. Cash dividends: NT\$4.0 per share.
- II. The Company shall by-election 1 Independent Director at the Annual Shareholders' Meeting in 2021, among which the election of Independent Directors shall adopt the system of candidate nomination. List of candidates: Lin Hui-Ping. For information on the candidates' education and experience, please refer to the Market Observation Post System.  
([https://mops.twse.com.tw/Material Information/ Announcement Search/ Announcement](https://mops.twse.com.tw/Material%20Information/Announcement%20Search/Announcement) on the election of directors and supervisors based on the candidate nomination system).
- III. According to Article 172 of the Company Act, the main content is available for review at the Market Observation Post System (<https://mops.twse.com.tw/Summaries/ebook/>)  
For the annual report and relevant information (including the data of depository receipts), please input the company code and the year to inquire about the handbook and supplementary information of the shareholders' meeting.
- IV. The Annual Shareholders' Meeting Notice and the Power of Attorney of the Company are hereby provided. If you decide to attend in person, please sign or seal on the second letter "the Notice of Attendance" (no need to send it back), and bring it to the venue for registration on the day of the meeting (time for accepting shareholder's registration: 8:30 a.m., the same place as the meeting place). If an authorized agent will be present, please sign or seal on the fifth letter "the Power of Attorney" and fill in the agent's name, address, and signature or seal. It should be delivered, at least 5 days prior to the meeting, to the Company's stock agency, Stock Affairs Agency Department of KGI Securities Agency Co., Ltd. at 5F., No. 2, Sec. 1, Chongqing S. Rd., Zhongzheng Dist., Taipei City 100, Taiwan (ROC), and KGI Securities will send the Attendance Card to the authorized agent.  
If no attendance certificate is received, please bring your ID document to the venue to apply for a replacement.

- V. According to Article 26-2 of the Securities Exchange Act, "the notice of the shareholders meeting to be given by an issuer to shareholders who own less than 1,000 shares of nominal stocks may be given in the form of a public announcement; for a regular shareholders meeting, such public announcements shall be served with 30 days prior to the meeting." Therefore, no separate notice shall be sent.
- VI. The shareholders can exercise their voting rights electronically from May 22, 2021, to June 19, 2020. Please log in to Taiwan Depository & Clearing Corporation "Shareholder e-Pass" shareholder electronic voting platform [Website: <https://www.stockvote.com.tw>], and vote according to the relevant instructions.
- VII. The agency for the collection and verification of certificate of entrustment for this annual shareholders' meeting is the Service Agency Department of KGI Securities Co., Ltd.
- VIII. If there is a public solicitation for the letter of the proxy, the Company shall upload it to the website of the foundation (<https://free.sfi.org.tw>) before May 21, 2021, according to the provisions. For inquiries, please refer to the instructions provided on the website.
- IX. Souvenirs are not available for the meeting.

To  
Esteemed Shareholders

Board of Directors of Scanteak Co., Ltd.